

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, June 15, 2015 6:30 pm

High School Media Center

The regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, June 15, 2015, for the purpose of discussing Board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Brandon Baker, Jeff Larson, Aimee Struffert, Todd Quaintance, Sarah Ploeger. Those absent: Bryan Rensenbrink, Judy Pearson. Superintendent Jerry Hansen was also present.

Changes to Agenda:

VI. Approval of the Consent Agenda

A. Approval of Minutes (revised)

D. Personnel Items

2. Notice of Assignment/Change in Assignment/Replacement

nn. Hire Monday Zych, Summer School ESY Para, \$15.40/hour (correction in rate of pay)

hhh. Hire Emily Ruegemer, Physical Education/Health Teacher (addition)

iii. Hire Kyle Shepard, ALC Social Studies Teacher (addition)

jjj. Hire Linda Mickelson, Technology Related Summer Work (addition)

3. Resignations / Retirements / Seasonal Layoff / Termination:

j. Accept the resignation of Renee Bockoven, Food Service (addition)

Motion by B. Baker, second by T. Quaintance, to approve the agenda with the above changes. Motion carried.

Committee Reports

J. Larson summarized the Committee of the Whole Board meetings from May 20 and June 3.

Public Forum

No one spoke at public form.

Consent Agenda

Motion by T. Quaintance, second S. Ploeger, to approve the consent agenda:

- Approval of the minutes from the Regular and Closed Meeting on May 19, 2015
- Approval of checks numbers 638587 through 638753 and the wire transfers
- Approval of the PMA Transfers to checking: \$100,000 on 5/1/15, \$250,000 on 5/1/15, \$50,000 on 5/11/15, \$600,000 on 5/15/15, \$1,030,000 on 5/29/15
- Hire Rebecca Haukos, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Allie Johnson, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Angie Koppendrayer, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Rachel Forker, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Rebecca Winkelman, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Valerie Anderson, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Missy Tellinghuisen, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Jackie Barland, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Sarah Larsen, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Wendy Hakes-Anderson, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Michele Leom, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015

- Hire Matt Follmuth, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Dave Wedin, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire MaryJo Vickers, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Corey Greninger, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Geri Wild, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Chuck Henkemeyer, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day + additional 8/hours planning time, 78 hours total, \$24.00/hour, effective June 15, 2015
- Hire Julie Quayle, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day + additional 8/hours planning time, 78 hours total, \$24.00/hour, effective June 15, 2015
- Hire Christie Hostrawser, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day + additional 8/hours planning time, 78 hours total, \$24.00/hour, effective June 15, 2015
- Hire Erica Reiners, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day + additional 8/hours planning time, 78 hours total, \$24.00/hour, effective June 15, 2015
- Hire Corey Lyon, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 3.5 hours/day + additional 8/hours planning time, 78 hours total, \$24.00/hour, effective June 15, 2015
- Hire Kim Shores, ECSE 3 Teacher, June 16-18 & 23-25, July 14-16 & 21-23, August 4-6, 52.5 hours total, \$24.00/hour, effective June 15, 2015
- Hire Makayla Tellinghuisen, Targeted Services Teacher, June 15-18 & 22-25, July 13-16 & 20-23, August 3-6, 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Tamara Gehling, Targeted Services Teacher, up to 70 hours total, \$24.00/hour, effective June 15, 2015
- Hire Dave Grilz, Targeted Services Teacher, up to 56 hours total, \$24.00/hour, effective June 15, 2015
- Hire Kurt Kragt, Targeted Services Teacher, up to 56 hours total, \$24.00/hour, effective June 15, 2015
- Hire Damain Fish, Targeted Services Teacher, up to 14 hours total, \$24.00/hour, effective June 15, 2015
- Hire Marty Eggen, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$10.70/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Brenda DeHart, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$11.24/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Deb Gadacz, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$15.75/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Connie Herges, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$11.24/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Julie Herges, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$10.70/hour, 48.75 hours total, effective June 16-18 and 23-25, July 14-16 and 21-23, August 4-6
- Hire Cindy Johnson, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$15.75/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Sarah Johnson, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$10.70/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Kim Jordan, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$12.00/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Amber Krotzer, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$11.24/hour, 48.75 hours total, effective June 16-18 and 23-25, July 14-16 and 21-23, August 4-6
- Hire Sarah Larsen, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$11.24/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Jeannie Manthie, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$15.40/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Jody Meixell, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$10.70/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Mindy Zych, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$15.40/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Susan Murschel, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$11.24/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Teresa L. Nelson, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$15.40/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Sherri Simon-Tolmie, Summer School ESY Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$12.00/hour, 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Pat Brannan, Summer School ESY/Targeted Services Para, 8:30 – 11:30 a.m., 3.25 hours/day (including 15 min prep), \$10.70/hour, up to 52 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23
- Hire Cathryn Anderson, Summer School ESY/Targeted Services Para, 8:30 – 11:30 a.m., 3.25 hours/day (including 15 min prep), \$10.70/hour, up to 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6

- Hire Richard Cope, Summer School ESY/Targeted Services Para, 8:30 – 11:30 a.m., 3.25 hours/day (including 15 min prep), \$10.70/hour, up to 52 hours total, effective June 15-18, July 13-16 and 20-23, August 3-6
- Hire Melissa Peterman, Summer School ESY/Targeted Services Para, 8:30 – 11:30 a.m., 3.25 hours/day (including 15 min prep), \$13.00/hour, up to 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Peggy Timmer, Summer School ESY/Targeted Services Para, 8:30 – 11:30 a.m., 3.25 hours/day (including 15 min prep), \$15.75/hour, up to 65 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Anna Black-Asmus, ESY Sp Ed Teacher, 8:30 – 11:30 a.m. + 30 minutes prep/day, 3.5 hours/day, \$24.00/hour, up to 70 hours total, effective June 15-18 and 22-25, July 13-16 and 20-23, August 3-6
- Hire Catherine Ashbridge, English Teacher (replacing Melissa O'Neal), BA, Step 1, 1.0 FTE, \$34,898, effective August 25, 2015.
- Hire Evan Bartlett, Physical Science/Health Teacher (replacing Adam Isakson), BA, Step 1, 1.0 FTE, \$34,898, effective August 25, 2015.
- Hire Dorothy Jackson, ALC Summer School English Teacher, 8:15 – 11:30 a.m., Monday through Thursday, 3.75 hours/day, \$24.00/hour, effective June 8 – July 1, 2015
- Hire Jessica Kunst, English Teacher (replacing Steve Ness), MA, Step 4, 1.0 FTE, \$43,302, effective August 25, 2015. Contingent upon receiving MN Teaching License.
- Hire Rachel Gilbert, 9th Grade Softball Coach, \$1,877, effective March 9, 2015
- Hire Betsy Wall, ECSE Teacher, 30 hours total, \$24.00/hour, effective June 1 – August 30, 2015
- Hire Kim Wendt, ECSE Teacher, 210 hours total, \$24.00/hour, effective June 1 – August 30, 2015
- Hire Julie Quayle, ECSE Teacher, 96 hours for Birth to 3, 8 hours for speech, \$24.00/hour, effective June 1 – August 30, 2015
- Hire Jenny Schramm, Summer School ECSE Para, 8:15 – 11:30 a.m., 3.25 hours/day, \$10.70/hour, 48.75 hours total, effective June 16-18 and 23-25, July 14-16 and 21-23, August 4-6
- Hire Jeremy Grant, Science Teacher (replacing Susan Bialka), BA, Step 1, 1.0 FTE, \$34,898, effective August 25, 2015. Contingent upon receiving official college transcripts and MN Teaching License.
- Hire Emily Ruegamer, Physical Education/Health Teacher (replacing Ronda Elnes-Schepper who is moving to the Elementary), BA, Step 1, 1.0 FTE, \$34,898, effective August 25, 2015. Contingent upon receiving official college transcripts and MN Teaching License.
- Hire Kyle Shepard, ALC Social Studies Teacher (replacing Marjorie Conigliaro), BA, Step 2, .766 FTE, \$26,731.87, effective August 25, 2015. Contingent upon receiving official college transcripts.
- Hire Linda Mickelson, Technology Related Summer Work, \$15.75/hour, 160 hours total, effective June 1, 2015
- Accept the resignation of Marjorie Conigliaro, ALC Social Studies Teacher, effective July 3, 2015 (This is a correction from the May meeting where it was approved as a retirement.)
- Accept the resignation of Josh Flikkema, Paraprofessional, effective May 29, 2015
- Accept the termination of Nichelle Nell, ECFE Aide, effective May 26, 2015
- Accept the resignation of Tracy Noor, Cook, effective May 22, 2015
- Accept the resignation of Gina Prose, Elementary Teacher, effective June 22, 2015
- Accept the resignation of Sarah Totzke, Elementary Teacher, effective June 3, 2015
- Accept the resignation of Dustin Naumann, Head Boys Basketball Coach, effective May 25, 2015
- Accept the resignation of Lauren Johnson, Special Education Teacher, effective June 5, 2015
- Accept the resignation of Elizabeth Wojciechowski, SR Aide, effective May 21, 2015
- Accept the resignation of Renee Bockoven, Food Service, effective June 11, 2015
- Third Reading and Approval of the Following Policies: Policy 903 – Visitors to School District Buildings and Sites, Policy 205 – Open Meetings and Closed Meetings, Policy 206 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, Policy 208 – Development, Adoption, and Implementation of Policies, Policy 419 Tobacco-Free Environment, Policy 421 – Gifts to Employees and School Board Members, Policy 423 – Employee-Student Relationships, Policy 501 – School Weapons Policy, Policy 502 – Search of Student Lockers, Desks, Personal Possessions, and Student's Person, Policy 509 – Enrollment of Nonresident Students, Policy 524 – Internet Acceptable Use and Safety Policy, Policy 525 – Violence Prevention (Applicable to Students and Staff), Policy 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds, Policy 603 – Curriculum Development, Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students, Policy 619 – Staff Development for Standards, Policy 701.1 – Modification of School District budget, Policy 709 – Student Transportation Safety Policy, Policy 805 – Waste Reduction and Recycling, Policy 806 – Crisis Management Policy, Policy 807 – Health and Safety Policy, Policy 406 – Public and Private Personnel Data, Policy 410 – Family and Medical Leave Policy, Policy 413 – Harassment and Violence, Policy 526 – Hazing Prohibition, Policy 601 – School District Curriculum and Instruction Goals, Policy 623 – Mandatory Summer School Instruction, Policy 905 – Advertising, Policy 902 – Use of School District Facilities and Equipment
- Approval of the 2015-2016 membership with Schools for Equity in Education, \$2,610.14
- Approve the Agreement to Extend Probationary Period for Mike Sorenson

The consent agenda was unanimously approved.

The Community Education Director reported on summer programming, the summer intensive School Readiness program, and recapped the Milaca Trap Shooting Season.

The High School Principal provided a hiring update and reported on the bell schedule for next year.

The Elementary Principal provided a hiring update and assessment process for next year.

The Activities Director provided an end of the year update.

The Director of Student Achievement reported that she is triangulated the test scores and translating the data into useful data to assist teachers next year.

The Business Manager provided the Board with an update on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by B. Baker, to approve the Treasurer's Report. Motion carried.

The 2015-2016 High School Handbook was tabled at the May meeting. Motion by B. Baker, second by S. Ploeger to remove it from the table. Motion carried. Motion by B. Baker, second by S. Ploeger, to approve the 2015-2016 High School Handbook. Motion carried.

The 2015-2016 Elementary Handbook was tabled at the May meeting. Motion by S. Ploeger, second by A. Struffert to remove it from the table. Motion carried. Motion by S. Ploeger, second by A. Struffert, to approve the 2015-2016 Elementary Handbook. Motion carried.

Motion by S. Ploeger, second by T. Quaintance, to approve the Central Minnesota Adult Basic Education Consortium Member. Motion carried.

Member B. Baker introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF JEFF KIEL, A PROBATIONARY TEACHER.

WHEREAS, Jeff Kiel is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912 that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Jeff Kiel, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Dear Mr. Kiel:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on June 15, 2015, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because your community expert license is expiring.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 912

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon, the following voted in favor thereof: B. Baker, J. Larson, A. Struffert, T. Quaintance, S. Ploeger

and the following voted against the same: none

and those absent: B. Rensenbrink, J. Pearson

whereupon said resolution was declared duly passed and adopted.

Motion by B. Baker, second by T. Quaintance, to engage the firm of Nexus Solutions to work with the district and community in developing a master plan regarding facility needs. Motion carried.

Motion by B. Baker, second by T. Quaintance, to approve the amended 2014-2015 budget. Motion carried.

Items of Information and/or Discussion Only

The Board noted the enrollment.

Superintendent and Board Members Items

Chairperson J. Larson thanked Superintendent Jerry Hansen for his service to the District. Jerry thanked the Board for the opportunity at Milaca Schools.

T. Quaintance requested that a line be added to the budget for coaching.

J. Larson provided the Board a draft of a resolution to withdraw from MCA testing to review and discuss.

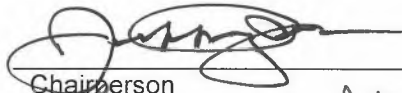
The Board reviewed the second reading of Policy 427 – Workload Limits for Certain Special Education Teachers.

The Board reviewed the Student Activities account.

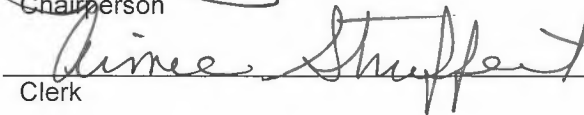
Motion by T. Quaintance, second by S. Ploeger, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:25 p.m.

Respectfully submitted,



Chairperson



Clerk

July 20, 2015

Date

July 20, 2015

Date